

[INSERT COMPANY LOGO]

## [INSERT COMPANY NAME HERE] Workplace Travel Plan

### Location

[Please insert a map of the organisations location]

[Please insert a paragraph here about the organisations location]

### Transport links

#### **By foot**

[Please insert a paragraph here about how you can access the site by foot]

#### **By bike**

[Please insert a paragraph here about how you can access the site by bike]

#### **By Public Transport**

[Please insert a paragraph here about how you can access the site by Public Transport]

#### **By road**

[Please insert a paragraph here about how you can access the site by Car]

## Site audit

Number of floors in the building?				
Are there other companies on the same site?	Yes		No	
No. of car park spaces available to disabled users?				
No. of car parking spaces available to staff?				
No. of car parking spaces available to visitors?				
No. of Motorcycle parking spaces?				

Is cycle parking available? If so, how many?	Yes		No	
Is there CCTV covering all types of parking?	Yes		No	
Are there shower and changing facilities?	Yes		No	
Are there lockers to store cycle/walking equipment?	Yes		No	
Are there drying cupboards for clothing and towels?	Yes		No	